

**To: All Members of the Policy & Finance Committee**  
and all other Members who are invited to attend if they so wish.

**D. Wright LL.M D.P.A.  
Solicitor (Hons)  
Clerk to the Authority  
Executive Director of Law  
& Human Resources**

Tel: 0151 296 4000  
Extn: 4113 Mr. J. Riley

Your ref:

Our ref JNR/DM

Date 16<sup>th</sup> March 2006

Dear Sir/Madam,

You are requested to attend a meeting of the Policy and Finance Committee of the Merseyside Fire & Rescue Authority to be held at **1.00 P.M.** on **FRIDAY 24<sup>th</sup> MARCH 2006** in the Conference Suite of Fire Service Headquarters, Bridle Road, Bootle.

Please be advised that Sir George Bain will attend this meeting.

An agenda for the meeting is attached.

Yours faithfully,

D. WRIGHT  
CLERK TO THE AUTHORITY

Encl.