

To: All Members of the Merseyside Fire & Rescue Authority

**D. Wright LL.M D.P.A.
Solicitor (Hons)
Clerk to the Authority
Executive Director of Law
& Human Resources**

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Your ref:

Our ref CM/LR

Date: 16th May, 2006

Dear Sir/Madam,

Further to my request of 15th May for you to attend a meeting of the **MERSEYSIDE FIRE AND RESCUE AUTHORITY** to be held at **1.00 P.M.** on **TUESDAY 23RD MAY 2006** in the Wirral Suite at Fire & Rescue Service Headquarters, Bridle Road, Bootle, I now enclose for your attention, details of the following two items which after consultation with the Chair, will now be considered at the meeting as matters of urgency, viz:-

- ITEM 8) The attached Report CFO/90/06 of the Chief Fire Officer concerning the Long Service Increment and Continuing Professional Development; and
- ITEM 9) A verbal report of the Chief Fire Officer concerning the deduction of pay following the recent industrial action taken by members of UNISON.

Please also note that a copy of a CD containing a colour version of the Service Plan which is being considered in conjunction with Item 4 on the agenda, is also enclosed for the attention of Members.

Yours faithfully,

**DAVE WRIGHT
CLERK TO THE AUTHORITY**

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Title: To: All Members of the Merseyside Fire & Civil
Subject:
Author: LReil
Keywords:
Comments:
Creation Date: 17/05/2006 00:35:00
Change Number: 2
Last Saved On: 17/05/2006 00:35:00
Last Saved By: DeniseMacInnes
Total Editing Time: 1 Minute
Last Printed On: 18/05/2006 09:58:00
As of Last Complete Printing
Number of Pages: 1
Number of Words: 197 (approx.)
Number of Characters: 1,129 (approx.)