

Merseyside Fire and Rescue Authority

Privacy Notice for Youth Engagement

Merseyside Fire & Rescue Authority (MFRA) will process your personal information for the purpose of providing effective services to children and young people including activities related to community safety, personal development and safeguarding.

We need to process your information to carry out tasks in relation to section 6 (Fire Safety) of the Fire and Rescue Services Act 2004. We are carrying out these tasks in the public interest.

Youth Engagement Programmes contribute to fire safety by providing opportunities and development for young people and strengthening their relationship with the Fire & Rescue Authority and with their communities. This in turn raises awareness of fire safety and community responsibility.

As well as using personal information that we have collected from you, we use data provided by other organisations for the purpose of managing your time on an event, course or programme. For example we sometimes receive personal data from Prince's Trust where they have nominated someone for a development course.

We will store your personal information securely in paper format or on our electronic database for 5 years and photographs for a 2 year period, after which it will be destroyed securely. We may ask for your consent to keep some photographs after the two year period

We will share your personal information securely with organisation such as the Prince's Trust, [Beacon Achieve](#), [Get Started](#), colleges on Merseyside, residential accommodation and other statutory agencies where appropriate for the reasons stated above and we will inform you when this happens.

You have a right to request access to the information we hold about you, or to request that we correct, erase, restrict processing or transfer your data to another organisation. You can also object to processing.

For further information about this you can contact the Information Management Officer on dataprotection@merseyfire.gov.uk, or by phone on 0151 296 4474

If you have any concerns about the way we process your data, you can contact the Data Protection Officer on 0151 296 4301 or email janethenshaw@merseyfire.gov.uk

Alternatively you have a right to complain to the Information Commissioner's Office.

[I have read this Privacy Notice and understand that MFRA will process my personal information for the reasons stated above.](#)

[Signed \(Young person*/Parent/Guardian \):](#)

Date: _____

*if you are aged 13 or over, please sign this form yourself

PHOTOGRAPH AND CASE STUDIES CONSENT FORM

I give consent for Merseyside Fire & Rescue Authority (MFRA) to take photographs/video footage of me whilst participating in MFRA youth engagement events/training/development programmes. I also agree to these photographs and any case studies to be used by MFRA or partner organisations for instructional purposes, future recruitment, promotional purposes (including social media and national events), and as evidence for course qualification.

Name of event/training/development programme _____

Print name _____

Signed _____

Date _____

Where the young person is under 13 years old a parent or guardian must sign:

I _____ (Please print name)

Give consent for images of _____ to be used as outlined above.

Signed _____

Date _____

You can withdraw consent for your photographs to be used at any time. Contact karenmetcalf@merseyfire.gov.uk providing details of the event/training/development programme that you took part in.